



Copyright POLICY for Landcare groups

MCCG 017 – 21.07.17
TEMPLATE VERSION 1 | 18.1.2014

INTRODUCTION

Manning Coastcare Group is responsible for managing its assets, including its intellectual assets, in a way that maximises their contribution to the goals of the organisation.

Subject to these responsibilities, Manning Coastcare Group is committed to the widest possible dissemination of its ideas, publications and findings where these may assist others.

PURPOSE

The purpose of this policy is to clarify the status of material subject to copyright used by the organisation, and to remove any possible misunderstandings about ownership of copyrights.

POLICY: PRODUCTION OF COPYRIGHT MATERIAL

Material created by staff of Manning Coastcare Group entirely on their personal time and not involving the use of the organization's facilities or materials shall be the property of the creator.

An individual's "personal time" shall mean time other than that for which they receive salary (in the case of staff) or perform assigned functions (in the case of volunteers).

Staff or volunteers who claim that material was made or created on personal time have the onus of demonstrating this proposition. Staff engaged in work during personal time where later confusion may possibly occur are encouraged to discuss this with their supervisors.

With the exception of material created on personal time, all materials that result from activities carried out at Manning Coastcare Group, or developed with the aid of Manning Coastcare Group's facilities or staff, or developed through funds administered by Manning Coastcare Group, shall be the property of Manning Coastcare Group except by specific prior written agreement.

Works by independent contractors shall be owned in accordance with the contract under which the work was created. Manning Coastcare Group shall ensure that there is a written contract for work by an independent contractor specifying ownership.

Any dispute between Manning Coastcare Group and its staff or volunteers, or between staff or between volunteers, on issues of copyright ownership shall be determined by the organisation's dispute resolution procedures.

USE OF COPYRIGHT MATERIAL

Staff and volunteers of Manning Coastcare Group are required to observe all applicable copyright laws and regulations.

The Executive and staff are required to ensure

- a) that all uses of copyright materials are recorded, and that
- b) all compensable uses of copyright material are appropriately processed.

COPYRIGHT ON MANNING COASTCARE GROUP MATERIALS

All materials produced by or on behalf Manning Coastcare Group are not subject to copyright unless specifically mentioned in the publication. Those materials that are copyright may nonetheless be circulated and/or reproduced as long as any reproduction features specified credits and disclaimers.

RESPONSIBILITIES

It shall be the responsibility of the Executive Committee to ensure that the requirements of this policy are complied with.

These policy and procedures shall be reviewed as required by the Executive Committee.

AUTHORISATION:

This version was approved on: 12/08/2017

This version takes effect on: 12/08/2017

Authorised by: Committee

President: Daintry Gerrand

President's signature: 

DISCLAIMER: The information contained in this publication is based on knowledge and understanding at the time of January 2014. However, because of advances in knowledge, users are reminded of the need to ensure that information upon which they rely is up to date and to check currency of the information with the appropriate officer of Landcare NSW or the user's independent advisor.

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Department of
Primary Industries

